



CAPE NATURALISTE
COLLEGE

CAPE NATURALISTE COLLEGE

2020

CHARGES and VOLUNTARY CONTRIBUTIONS



A Guide for Parents

WHERE DO VOLUNTARY CONTRIBUTIONS GO?

Voluntary school contributions can make a difference to your child's learning opportunities. Please read this brochure and consider the value in contributing to your child's education. The following information is provided in the hope of making the contributions and charges structure clear for parents.

CONTRIBUTION & CHARGES

There are three components to the financial requests.

Voluntary Contributions

The College is requesting a voluntary contribution of **\$235 for each Year 7-10** student towards the cost of materials, resources and facilities used by students in the educational program.

CHARGES

Year 8, 9 and 10 Elective Courses which students have selected may attract a compulsory charge.

Year 11 and 12 are considered post-compulsory and therefore all charges are considered **compulsory** under the Education Act Regulations. There is no maximum charge for these charges however the College will keep costs to a minimum.

Optional activities in any course for which there is a high cost associated with their provision – e.g. excursions, camps, specific higher cost materials, competitions, outdoor education, etc.

Other optional activities which address broad learning outcomes and for which there is a high cost – e.g. social events, excursions, camps, carnivals, etc. A maximum cost for these has been listed, and parents only pay if students take part. These costs will be collected throughout the year as the activities arise.

OTHER COSTS

Personal Items which the students require to participate in an elective course such as safety glasses, stationery, calculators, etc., which can be purchased from any supplier.

General Optional Items which students may choose to use or purchase but are not considered essential to the educational program.

Voluntary Approved Requests

Payment of the voluntary approved requests enriches the learning program for students at the College. They include contributions for Library resources, basic medical supplies, P&C Contributions and support resources for the College Chaplain. The College Board has approved these requests.

Please support the College by paying your contributions.

Chaplaincy

The Chaplain supports students who are experiencing difficulties in their personal life. Their involvement with students and their families is invaluable as a counsellor and mediator. A voluntary request of **\$15.00**, or any other amount you feel appropriate is requested.



Library

The College provides an annual budget to purchase books and resources for student use in the library. The library voluntary approved request is to supplement this budget and provide additional reading materials and resources for students' use. A voluntary request of **\$20.00** to assist in providing these resources is requested.

Parents & Citizens (P&C) Contribution

The College also asks for a voluntary contribution to the P & C of **\$20.00 per family**. This voluntary contribution will be used to supplement and subsidise school excursions and other extra curricula activities. This is at the discretion of the Cape Naturaliste College Parents and Citizens Association.

Medical Centre

There is a voluntary request of **\$5.00** to support the cost of basic medical supplies which are necessary for the nurse and first aid officers to care for your child.

PAYMENT OPTIONS

Parents / guardians will be issued with a 2020 Charges and Contributions statement in Term 4 of 2019 outlining voluntary contributions and charges.

**COMPULSORY CHARGES ARE REQUIRED TO BE PAID IN FULL
BY THURSDAY 9 APRIL 2020.**

Payment may be made by any of the following methods:

- **Direct Deposit** details listed on student's statement.
BSB: 066 040 **Account:** 19901092 **Reference:** Student Surname & Initial
- **Postal payment** by cheque, money order or credit card. Please make cheques payable to "Cape Naturaliste College" and post to:

Cape Naturaliste College
30 Yebble Drive
VASSE WA 6280
- **In person** by cheque, cash or EFTPOS.
- **Telephone credit card payment** by phoning 9746 3500
- **Secondary Assistance Scheme** - You may be eligible for up to \$350 towards these school expenses - please complete the attached 2020 Secondary Assistance Scheme application form and return it to the College before Thursday, April 9th 2020, with your current valid concession card.

Please do not hesitate to contact the College on 9746 3500 if you have any queries regarding contributions and charges or should you wish to discuss payment options or arrange a payment plan.

The College costing structure and tight budget relies heavily on payment of college voluntary contributions and charges promptly. This minimises the administration time and costs involved in following up outstanding charges:

1. Accounts will be mailed to parents at the beginning of the year.
2. Reminder statements will be mailed periodically during the year or emailed to families where payments have not been made by the due date. This will be followed up with phone calls, emails and SMS messages where necessary. If accounts remain outstanding and no contact is received from families within the specified time, an interview will be required with the Manager Corporate Services or Principal to discuss further action.
3. The College recognises that some families may require special consideration of their financial position when paying contributions and charges. Families are encouraged to make contact with the College if they are experiencing difficulties with making payments. The Manager Corporate Services or Principal has the discretion to negotiate and recommend a payment arrangement that is suitable to both the family and the College. A payment arrangement once established, will be expected to be adhered to.
4. If parents make no effort to attempt to pay the compulsory charges or do not respond to communication from the College or will not come to an arrangement on the payment, a Debt Collection Agency will be engaged to recover outstanding charges.

YEAR 7, 8, 9 and 10

Contributions and Charges

Year	Subject	Voluntary Contribution \$	Compulsory Charge \$
Year 7	Voluntary Contributions	235.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit	70.00	
Year 8	Minimum Voluntary Contributions	235.00	
	Maximum if Choose D&T & Home Economics	279.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit	70.00	
	Design and Technology Home Economics		24.00 20.00
Year 9	Minimum Voluntary Contributions	235.00	
	Maximum if Choose D&T & Home Economics	279.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit	70.00	
	Design and Technology Home Economics		24.00 20.00
Year 10	Minimum Voluntary Contributions	235.00	
	Maximum if Choose D&T & Home Economics	279.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit	70.00	
	Design and Technology Home Economics		24.00 20.00
	VET Prep Trades Pathway	4.00	



Home Economics

Students are educated on good nutritional values as well as food preparation; students also design and make textile projects.

Design and Technology

The College offers students the opportunity to pursue a wide range of trades by building knowledge through practical experience.



YEAR 11

Contributions and Charges

Year	Subject	Compulsory Charges \$	Voluntary Contributions \$
Year 11	Certificate II Business	65.00	
	Certificate II Engineering	142.00	
	Chemistry - ATAR	75.00	
	Economics ATAR	62.00	
	English - ATAR	70.00	
	Geography - ATAR	62.00	
	Human Biology - ATAR	69.00	
	Modern History - ATAR	62.00	
	Physics - ATAR	70.00	
	Media Production and Analysis - ATAR	110.00	
	Mathematics: Specialist - ATAR	70.00	
	Mathematics: Methods - ATAR	70.00	
	Mathematics: Applications - ATAR	70.00	
	Music - Western Art ATAR	75.00	
	Computer Science - General	75.00	
	Food Science and Technology - General	160.00	
	English - General	70.00	
	Mathematics: Essential - General	70.00	
	Materials Design and Technology - Metal	100.00	
	Materials Design and Technology - Wood	100.00	
	Building and Construction - General	180.00	
	Media Production and Analysis - General	110.00	
	Physical Education Studies General	130.00	
	Outdoor Education - General	200.00	
	Visual Arts - General	110.00	
	Drama - General	80.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit		70.00

YEAR 12

Contributions and Charges

Year	Subject	Compulsory Charges \$	Voluntary Contributions \$
Year 12	Certificate II Information Technology	65.00	
	Certificate II Engineering *Trade Training Centre Charge	409.00 100.00	
	Certificate II Business	65.00	
	Certificate 11 Outdoor Recreation	130.00	
	Certificate II Tourism	80.00	
	Chemistry - ATAR	75.00	
	English - ATAR	70.00	
	Geography - ATAR	62.00	
	Human Biology - ATAR	69.00	
	Modern History - ATAR	62.00	
	Physics - ATAR	70.00	
	Economics - ATAR	62.00	
	Media Production and Analysis - ATAR	110.00	
	Mathematics: Specialist - ATAR	70.00	
	Mathematics: Methods - ATAR	70.00	
	Mathematics: Applications - ATAR	70.00	
	Mathematics: Essential - General	70.00	
	Computer Science	75.00	
	Food Science and Technology - General	160.00	
	English - General	70.00	
	Materials Design and Technology - Metal	100.00	
	Materials Design and Technology - Wood	100.00	
	Building and Construction - General	180.00	
	Physical Education Studies - General	130.00	
	Outdoor Education - General	200.00	
	Visual Art - General	110.00	
	Voluntary Approved Requests P&C, Chaplain, Library Resources Medical Supplies, Printer Credit		70.00

* Includes Trade Training Centre facilities charge \$100.00

Charges Other Optional College Based Activities
Maximum possible cost / charges to participate in these activities

The College must provide information to parents or guardians that include a maximum estimate of **anticipated** additional costs for students before the beginning of the school year. Please be aware that these services, facilities and activities are not confirmed and may not occur during the school year. Estimated costs provided are at an upper limit and will not exceed the amount shown. If a particular event does not transpire within the school year, no charges for that event will apply.

Learning Area	Description	Maximum Costs \$
Workplace Learning	Students completing VET Certificate Courses will complete Workplace Learning as part of their course. Industry specific Work Placements <i>may</i> require Personal Protective Equipment such as steel capped boots and safety glasses. Students who plan to go out to construction sites will be expected to complete their White Card Training at school at a cost no greater than \$90.00	\$50.00 - \$150.00
International Tours	Students may have the opportunity to travel overseas with music and other curriculum areas. The cost of the tour includes transport, accommodation and the majority of meals.	\$7000.00
Certificate II Tourism	Students studying Tourism may be required to attend excursions or external courses related to this subject, e.g. Barista Course and possible workplace visits.	\$150.00
Certificate II Construction Pathways	Students studying Construction Pathways may be required to purchase Personal Protective Equipment such as steel capped boots and safety glasses. Students who plan to go out to construction sites will be expected to complete their White Card Training at school at a cost no greater than \$90.00	\$50.00 - \$150.00
Outdoor Education – Year 11 and 12 Camps x 2	Students studying Outdoor Education in Year 11 and 12 will have the opportunity to attend two camps. The cost covers the hire of bus, fuel and campsite charges.	\$150.00 each
Certificate I and II Outdoor Recreation Year 11 and 12 Camps x 2	Students studying Outdoor Recreation in Year 11 and 12 will be required to attend two camps. The costs cover the hire of the bus, fuel and campsite charges.	\$150.00 each
Year 9 Canberra Tour	Year 9 students may be offered the opportunity to participate in an education tour to Canberra. The actual cost may be less, depending on subsidisation.	\$2000.00
Camps (Subject Specific)	Students may be offered the opportunity to participate in subject – based camps during the year. The actual cost, may be much less, depending on subsidisation and fundraising.	\$300.00
Country Week	Students in Year 11 and 12 will have the opportunity to attend the Country Week sporting carnival. This charge will cover the cost of transport, accommodation, registration and some meals.	\$800.00
Design and Technology Personal Projects Years 11 - 12	For many of the Design and Technology subjects, a basic personal project is covered by the subject charge. If a student chooses to construct a larger project, or one that uses more expensive materials, they will incur an additional.	\$150.00
Curriculum Based Subjects	Students may have the opportunity to participate in an excursion related to these subjects.	\$15.00
Media	Students may have the opportunity to participate in a photography location shoot. This cost will cover transport and any venue hire.	\$80.00
Photographs	The college may arrange for professional photographs to be taken. Parents will then have the opportunity to purchase a selection of photos of their choice.	\$50.00
Sporting Carnivals, Competitions and Other Opportunities	Students may have the opportunity to participate in a variety of sporting events or competitions throughout the year. These events may incur costs for transport, venue hire or entry fees.	\$100.00
Additional Printer Credits	Student network printing is monitored by software and all students are given \$10.00 credit at the beginning of the year. If this amount is exhausted, students can purchase more credits throughout the year.	\$10.00
Year 12 School Ball and Year 12 Leavers Jacket	Year 12 students have the opportunity to purchase a Leavers Jacket and attend the Year 12 Ball in their final year at the College.	\$300.00

ADDITIONAL INFORMATION

Student Requirements

Stationery items **will not** be available for purchase at the College. These items can be purchased as per the Student Requirement List from Callows Newsagency or at any store of your choice. These lists can also be viewed on the College website www.cnc.wa.edu.au

Parents will not be required to buy text books for students in Years 7 - 10. Voluntary contributions enable the College to purchase class sets which students may borrow. If students lose textbooks or library books they will then be requested to pay for a replacement book to be purchased.

Text Books Year 11 and 12

Please note: Text books form part of the compulsory charges for Year 11 and 12 subjects. These books can be purchased from Callows Newsagency or a supplier of your choice. Please see the relevant Text Book List for further details. Some subjects may not have text books listed. In these cases the text book or text book hire fee may be incorporated into the subject charge.

College Uniforms

College uniforms can be purchased from Uniform Concepts Busselton Super Store.

The store is conveniently located at 33, Unit 1, Bussell Highway, West Busselton 6280.

The store opening hours can be found on the College website www.cnc.wa.edu.au.



Bring Your Own Device BYOD

As with other schools in the region, we have decided to adopt a 'BYOD' policy, asking students to provide their own device. Our Information Technology infrastructure has traditionally centred on the Apple iPad platform, however in 2019 we allowed Apple Macbook and Windows PC devices. For details on suitable devices please refer to the minimum specification requirements in the Connect Information Booklet.

We wish to stress that the device does not necessarily have to be brand new, however, if the device is not listed, it is not supported and cannot be used at the College.

The iPad will need to have Microsoft Word, PowerPoint and the Connect Backpack app installed. All are available from the App Store.

Macbooks and Windows laptops will need to have the Microsoft Office suite installed. This is provided at no additional cost by the Department of Education. Instructions on installing Microsoft Office can be found on the Connect Information Booklet.

Please refer to the Connect Information Booklet for further information.

BYOD FAQ

Fact Sheet for the Cape Naturaliste College Bring Your Own Device Program

Q: Which devices will be suitable for students to use at the school?

A: Windows laptops, MacBooks, and iPads are suitable for use on the school network, as long as they meet certain minimum specification requirements (please refer to the “**BYOD Minimum Specification Requirements**” section on page 4). Chromebooks and Android tablets are currently not suitable for use on the school's network.

Q: What happens if a student's BYOD device is damaged or stolen at school? Will the school cover it?

A: No, the school cannot cover damage or theft to privately owned property. The school's insurance, like all government departments, is determined through the government agency Risk Cover, which does not cover individual's private property.

Q: What if I cannot afford a new device?

A: A reasonable range of desktop computers are available throughout the school for student use, but the school cannot guarantee these devices will always be available when needed. Furthermore, the lack of a personal device impacts on student's abilities to complete homework and research assignments. Parents are encouraged to read the “**BYOD Minimum Specification Requirements**,” and consider any suitable second hand options. If parents are still in a position where they cannot afford a suitable device, they should speak to Mrs Melanie Ryan, Associate Principal for further assistance.

Q: What about software? Will additional software add to the expense?

A: No, students will be required to install certain Microsoft Office Apps (Word, Excel and PowerPoint), but this is provided for free via registering the student's department email account with Microsoft. Please refer to the “**Student Guide to Microsoft Office 365 ProPlus**” section on page 6.

Q: If I chose an iPad or Microsoft Surface tablet, do I need to purchase a keyboard?

A: While it is not necessary to purchase a keyboard for use with tablets, it is recommended. Learning to type is an important skill that requires practise. While onscreen keyboards are functional, a physical keyboard encourages more consistent use, and provides a better typing experience.

Q: Can students use their own 3G or 4G internet services while on school grounds?

A: The use of internet services other than the college internet while on school grounds is against the school's ICT usage policy. Disciplinary action will apply to students who are found using their personal internet connections on school grounds.

BYOD Minimum Specification Requirements

iPads

The only minimum requirement for iPads is that they support the latest operation system version, which currently is iOS 11. iPads that support iOS 11 are as follows:

iPad mini 2, iPad mini 3, iPad mini 4, iPad Air, iPad Air 2, iPad Pro 12.9", iPad Pro 9.7", iPad 5th Gen, iPad Pro 10.5", iPad Pro 2 12.9", iPad 6th Gen.

If purchasing a new iPad, the school recommends the **iPad 6th Gen** with 32GB of storage. The more expensive **iPad Pro** models are not necessary.

All iPads should include a protective cover or keyboard/cover combination.

Macintosh Laptops

The minimum requirements for Macintosh laptops are as follows:

- Must be installed with at least MacOS Sierra (version 10.12.6).
- Must contain a wi-fi adapter capable of running **IEEE 802.11ac** (generally known as 5 GHz Wi-Fi).
- Must be installed with a commercial Anti-Virus solution.

Windows Laptops and Tablets

The minimum requirements for Windows laptops and tablets are as follows:

- Must be installed with Windows 10.
- Must contain a wi-fi adapter capable of running **IEEE 802.11ac** (generally known as 5 GHz Wi-Fi).
- An appropriate amount of RAM and storage. 4GB minimum RAM (8GB RAM is recommended) 120GB minimum storage (256GB SSD storage is recommended)
- Must be installed with a commercial Anti-Virus solution.

Unsupported Devices

Chromebook and Android devices are currently not supported by the school at this time. These devices have proven to be unreliable in consistently connecting to the school wi-fi network. While this may improve in the near future, the school has chosen not to support these devices at the current time.

BYOD Recommended Devices

The following information is for advice only. It does not advocate for any brand or supplier.

Apple iPad and Macintosh devices

The **iPad 6th Gen 32GB** has received overwhelmingly positive reviews, offering a relatively cheap option (around \$450) without sacrificing performance. Considerations can be made towards more storage (128GB) or the larger screen size on the **iPad Pro** however, neither of these are required for daily school use. Please consider a keyboard option, such as the **Logitech Slim Folio Case with Integrated Bluetooth Keyboard**.

Any current Macintosh model will be significantly more powerful than an **iPad**, but this comes at an additional cost. The cheapest Macintosh is the **MacBook Air** (around \$1,300), which provides more than enough performance for school tasks, and will suit student's needs up until Year 12, and potentially beyond.

Windows devices

A windows device that is sturdy, reliable and affordable device is our current recommendation. Please refer to the minimum requirements for Windows Laptops and Tablets (above).



**CAPE NATURALISTE
COLLEGE**

2020 SCHOOL TERM DATES FOR STUDENTS

SEMESTER 1

Term 1: Monday 3 February – Thursday 9 April

Term 2: Wednesday 29 April – Friday 3 July

SEMESTER 2

Term 3: Tuesday 21 July – Friday 25 September

Term 4: Tuesday 13 October – Thursday 17 December

Refer to the Department of Education website for updates on Term Dates
www.det.wa.edu.au/termdates

2020 SCHOOL DEVELOPMENT DAYS

There are six school development days where students do not attend.
Two of these days are before the school year commences for students.

These days are scheduled for:

Term 1: Thursday 30 January, Friday 31 January

Term 2: Tuesday 28 April

Term 3: Monday 20 July

Term 4: Monday 12 October, Friday 18 December

